

RETIREMENT BOARD MINUTES

MAY 16, 2025

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene	Eric Foy, Sheriff
Commissioner Kenneth J. Bryan	Merle Geisey, Sheriff Deputy
Dorothy "Dottie" Tawney, Chief Clerk	Kara O'Neil, The Derrick
Laura O'Neil, Admin. Assistant	Gavin Fish, EYT Media
Rich Winkler, Solicitor	Randy Stachelrodt, Remake Learning Days
Jeannie Ritchey, Treasurer	Christine Sparks-DuPont, Remake Learning Days
Diona Brick, Fiscal	Delea Motter, Remake Learning Days
Justin Wolfe, Human Resources	Eryn Moore, Remake Learning Days
Amie Wood-Wessell, Human Services	Kristy Moore, Remake Learning Days
Hilary Buchanan, Planning	Bob King, ABATE
Laura Anna, Elections	Leroy Shuffstall, ABATE
Isaac Hastings, Court Supervision	Ken, ABATE

Commissioner Sam Breene said the Invocation before the meeting.

All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the start of the meeting.

1. Commissioner Breene called the Retirement Board Meeting to order at 1:05 p.m.
2. Jeannie Ritchey, Treasurer, made a motion to approve the minutes from the April 8, 2025 meeting, seconded by Commissioner Breene, aye all.
3. There was no public comment on the Retirement Board Agenda.
4. **Retirement Board Items for Consideration:**
Justin Wolfe, director of Human Resources, presented to the Retirement Board for approval:

Attachment A – Retirement Board Items for Consideration

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Camron Call	03/31/2025	9%
Regina Wolford	03/31/2025	9%
Amy Kapp	04/01/2025	9%
Nicole Stover	04/13/2025	9%
Courtney Woods	04/14/2025	9%
Staci Neidich	04/28/2025	9%
Corinne Carbaugh	04/28/2025	9%

Approval of the Treasurer of the Retirement Board to issue checks to the following persons who are withdrawing their contributions plus interest in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Bethany Exley	\$6,637.02	05/30/2025
Jakob Tenney	\$4,105.18	05/30/2025
Megan Huffman	\$2,989.76	05/30/2025
Alexis Friedl	\$1,260.62	05/30/2025
Destiny Hornbeck	\$415.77	05/30/2025
Christopher French	\$4,067.99	05/30/2025
Ashley Lochmann	\$431.25	05/30/2025
Marigrace Garvis	\$2,615.14	05/30/2025
Tony Dunkle	\$1,275.16	05/30/2025
Dawn Rumbaugh	\$4,388.52	05/30/2025
Lisa Sisco	\$21,197.36	05/30/2025

Approval of the following retirements:

- 1) Motion to approve the superannuation retirement of **Michele Swab-Jones**, effective **03/28/2025**. She has elected "Option Four (C)" which entitles her to withdraw, in one payment, the total accumulated deductions of **\$14,431.00** credited to her member account at retirement in addition to receiving a monthly annuity of **\$148.42** payable throughout her lifetime. She is entitled to a pro rata benefit of **\$19.15** to be paid for 4 days of March.
- 2) Motion to approve the superannuation retirement of **John C. Lackatos**, effective **03/27/2025**. He has elected "Option Four (B)" which entitles him to withdraw, in one payment, the total accumulated deductions of **\$3,127.78** credited to his member account at retirement in addition to receiving a monthly annuity of **\$44.25** payable throughout his lifetime. He is entitled to a pro rata benefit of **\$7.14** to be paid for 5 days of March.
- 3) Motion to approve the superannuation retirement of **Julie Bullard** effective **3/25/2025**. She has elected a "No Option" which entitles her to receive a monthly annuity of **\$2,616.83** payable throughout her lifetime. She is entitled to a pro rata benefit of **\$590.90** to be paid for 7 days in the month of March.

Other Business:

- 1) **Tony Dunkle** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 2) **Marigrace Garvis** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 3) **Ashley Lochmann** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 4) **Christopher French** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 5) **Destiny Hornbeck** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 6) **Alexis Friedl** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 7) **Bridey Keller** has chosen to vest her pension funds with the County effective 04/11/2025.
- 8) **Lindsay King** has chosen to vest her pension funds with the County effective 04/10/2025.
- 9) Motion to grant permission for **Lauren Walters** to purchase her prior service time from 6/02/2019 through 12/31/2024 in the amount of **\$21,424.07**.

10) Correction to the distribution amount for **Rachel Knupp** originally presented at the January 2024 Retirement Board should be reflected as **\$8,933.51**. Motion to authorize the Treasurer of the Retirement Board to issue a check in the amount of **\$115.14** to Ms. Knupp to reflect this.

- Jeannie Ritchey, Treasurer, made a motion to accept the above items (Attachment A), Commissioner Bryan seconded, aye all.

5. There was no other business to be conducted, and no public comment.

6. The meeting adjourned at 1:06 p.m. upon a motion by Commissioner Bryan and seconded by Jeannie Ritchey, Treasurer, aye all.

Respectfully submitted,

Laura O'Neil
Administrative Assistant

Samuel H. Breene

Kenneth J. Bryan

Albert A. Abramovic

Jeannie Ritchey

Dorothy "Dottie" Tawney